

CYPRESSWOOD PLACE COMMUNITY
IMPROVEMENT ASSOCIATION, INC.

MINUTES OF MEETING OF
November 26, 2019

STATE OF TEXAS
COUNTY OF HARRIS

The Board of Directors of Cypresswood Place Community Improvement Association, Inc. met in a regular meeting at Harris County WCID No.132 Water Plant located at 4107 Evening Trail Drive, Spring, Texas 77388, on the 16th day of April 2018, at 7:00 pm. Those present:

Jane Warren	President
Peggy Batson	Vice President
David Brookshire	Secretary
Bob McAdams	Director

Four members of the Board were present, constituting a quorum. The meeting was called to order at 7:09 p.m. by Jane Warren.

REVIEW AND APPROVE MINUTES OF THE MEETING OF April 16 and May 21, 2019:

David Brookshire presented the regular meeting minutes of April 16th, 2019, and the Owners meeting minutes of May 21, 2019. As discussed, and approved by the Board and Owners during the Owners meeting, the minutes from the Board and Owners meeting will be managed sequentially rather than separately going forward. **Bob McAdams moved that the minutes be accepted as presented.** The **motion was seconded and approved unanimously.**

ATTACHED-April 16 and May 21, 2019 minutes.

CONSIDER AND ACT UPON FINANCIAL REPORT OF June 2019-October 2019:

Bob McAdams discussed the current financial reports for the community, projected that our budget will be even by the end of the year. Expenses have met the year's projections, with no surprise expenses. Dave Brookshire **moved to accept the reports.** **Upon a second the motion was approved unanimously.**

ATTACHED-June-October 2019 Financial Statements

CONSIDER AND ACT UPON THE LANDSCAPING REPORT

Peggy Batson discussed the renewal of the Hahn's contract, requiring no changes or costs from the previous contract. Peggy also discussed the plan to update the monument and median area landscaping, noting that the Crepe Myrtle trees are unhealthy, and will need to be replaced at some point. Hahn's will provide quotes for replacing in Spring 2020.

CONSIDER AND ACT UPON ANY ARCHITECTURAL CONTROL REQUESTS

Peggy reported two requests submitted for a) removing a tree and b) the replacement of a fence. Both requests were approved, and have since been completed.

DIRECTOR ROLES

The Board discussed the arrangements for the annual Owners meeting in May.

NEWSLETTER

The board discussed the newsletter set to be published in December 7, and mailed the 9th.

REVIEW 2020 BUDGET, OWNER DUES

The Board discussed the projected budget for 2020. There is an expected increase in water bill. The expenses planned for area multi-year beautification project are being offset by adjustments to the mowing schedule, and other project savings. The Board set the yearly owner dues at \$1,200 per lot. **Dave Brookshire moved to accept the proposed budget and yearly dues. Upon a second the motion was approved unanimously.**

MEETING ADJOURNED

The meeting was adjourned at 8:10PM.

Respectfully Submitted,

David Brookshire

David Brookshire, Secretary