

CYPRESSWOOD PLACE COMMUNITY  
IMPROVEMENT ASSOCIATION, INC.

MINUTES OF MEETING OF  
April 18, 2018

STATE OF TEXAS  
COUNTY OF HARRIS

The Board of Directors of Cypresswood Place Community Improvement Association, Inc. met in a regular meeting at Harris County WCID No.132 Water Plant located at 4107 Evening Trail Drive, Spring, Texas 77388, on the 18th day of April 2018, at 7:00 pm. Those present:

Jane Warren	President
Peggy Batson	Vice President
Olav Unger	Treasurer
David Brookshire	Secretary
Bob McAdams	Director

All members of the Board were present, constituting a quorum. Also in attendance was owner Dorothy Williams-Henry. The meeting was called to order at 7:06 p.m. by Jane Warren.

**REVIEW AND APPROVE MINUTES OF THE MEETING OF November 21, 2018:**

David Brookshire presented the regular meeting minutes of November 21, 2018, and noted a few corrections. **Peggy Batson moved that the minutes be accepted as amended. The motion was seconded and approved unanimously.**

*ATTACHED-November 21, 2018 minutes.*

**CONSIDER AND ACT UPON FINANCIAL REPORT OF December through March:**

Olav Unger reviewed the financial reports of December 2017 through March 2018, and noted that we have observed some variability in some of our utility bills that is being monitored. **David Brookshire moved to accept the reports. Upon a second the motion was approved unanimously.**

*ATTACHED-December 2017 through March 2018 Financial Statements*

**CONSIDER AND ACT UPON THE LANDSCAPING REPORT**

Peggy Batson reported that the lawn service is due to place new mulch and flowers in the common areas next month, and had received one complaint about damage to a garden hose, which has been reported to Hahn's.

**CONSIDER AND ACT UPON ANY ARCHITECTURAL CONTROL REQUESTS**

Peggy Batson reported that a single request for house painting received, approved and has since been completed.

**NEW BUSINESS**

**1. Discuss Owners Meeting**

The Board discussed an agenda for this year's Owner's meeting, and set the date for May 15<sup>th</sup>. Dave Brookshire will publish the announcement to the community website.

**2. Setup Nomination Committee**

Olav Unger has volunteered to lead the nomination committee, and will identify two owners to participate. A separate eBlast will be sent to all Owners to announce the call for nominations.

**OLD BUSINESS**

**1. Monument Beautification & Lighting**

Peggy Batson discussed the issues we have been having with CenterPoint to maintain an electrical connection to the monuments for lighting, and is continuing to work through contacts with the company to restore our connection.

**EXECUTIVE SESSION**

The Board moved into Executive Session at 7:55PM.

**MEETING ADJOURNED**

The meeting was adjourned at 8:30PM.

Respectfully Submitted,

*David Brookshire*

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David Brookshire, Secretary