

CYPRESSWOOD PLACE COMMUNITY
IMPROVEMENT ASSOCIATION, INC.

MINUTES OF MEETING OF
November 21, 2017

STATE OF TEXAS
COUNTY OF HARRIS

The Board of Directors of Cypresswood Place Community Improvement Association, Inc. met in a regular meeting at Harris County WCID No.132 Water Plant located at 4107 Evening Trail Drive, Spring, Texas 77388, on the 21st day of November 2017, at 7:00 pm. Those present:

Jane Warren	President
Peggy Batson	Vice President
Olav Unger	Treasurer
David Brookshire	Secretary
Bob McAdams	Director

All members of the Board were present, constituting a quorum. The meeting was called to order at 7:02 p.m. by Jane Warren.

REVIEW AND APPROVE MINUTES OF THE MEETING OF April 25, 2017:

David Brookshire presented the regular meeting minutes of April 25, 2017. **Peggy Batson moved that the minutes be accepted as presented. The motion was seconded and approved unanimously.**

ATTACHED-April 25, 2017 minutes.

CONSIDER AND ACT UPON FINANCIAL REPORT OF April through October 2017::

Olav Unger reviewed the financial reports of April through October, noting a few areas which have exceeded our budget projections, due largely to legal fees, unforeseen repairs, required modifications to our sprinkler system to accommodate the traffic light, and graffiti removal. All dues have been paid as of October. **David Brookshire moved to accept the reports. Upon a second the motion was approved unanimously.**

ATTACHED-April through October 2017 Financial Statements

CONSIDER AND ACT UPON THE LANDSCAPING REPORT

Peggy Batson reported on the cleanup effort to the wooded area which uncovered graffiti on the neighborhood's exterior wall, and an amount of construction debris. Hahn's is planning to mulch the week after Thanksgiving and will be presenting a sprinkler plan on Saturday. The current contract is through 2018. Jane Warren noted the improvements in the monuments since the electrical rework.

CONSIDER AND ACT UPON ANY ARCHITECTURAL CONTROL REQUESTS

Peggy Batson reported receiving one request for roof replacement, one chimney stack replacement request, and request for work to gutters. All requests were approved, and since completed.

NEW BUSINESS

1. Officer Roles

David Brookshire moved to maintain the current Board roles through the next year. The motion was seconded, and approved unanimously.

2. Discuss Harvey Impact, Flood Insurance

Jane Warren discussed her investigation following Hurricane Harvey, and has confirmed that insurance companies will not insure an unattached wall, such as ours against such damage. In the event of a partial or complete loss due to flood, the complete cost of replacement will be shouldered by the owners. Our neighbors in Champions and Wimbledon are experiencing this following the damage their walls experienced during the Hurricane.

3. Budget and Yearly Dues

The Board reviewed the budget and made some adjustments to cover the losses and unexpected costs of the previous year, and determined that the dues for next year will remain at \$1,180.

4. Yearly Newsletter

The Board discussed the yearly newsletter. Board members will send their sections to David Brookshire by December 6th, who will assemble and send out for review by the 7th. The plan is to mail the newsletters on December 9th.

MEETING ADJOURNED

The meeting was adjourned at 9:12PM.

Respectfully Submitted,

David Brookshire

David Brookshire, Secretary