

CYPRESSWOOD PLACE COMMUNITY
IMPROVEMENT ASSOCIATION, INC.

MINUTES OF MEETING OF
August 16, 2016

STATE OF TEXAS
COUNTY OF HARRIS

The Board of Directors of Cypresswood Place Community Improvement Association, Inc. met in a regular meeting at Harris County WCID No.132 Water Plant located at 4107 Evening Trail Drive, Spring, Texas 77388, on the 16th day of August 2016, at 7:00 pm. Those present:

Jane Warren	President
Peggy Batson	Vice President
David Brookshire	Secretary
Bob McAdams	Director

Four (4) members of the Board, plus Billy Harris, Bill Papp, Chuck Morse, and Dorothy Williams-Henry were also present, constituting a quorum. The meeting was called to order at 7:00 p.m. by Jane Warren.

INTRODUCTION OF NEW BOARD MEMBER

Jane Warren announced that, subsequent to the previous meeting of the Board on April 19th, and before the Meeting of the Owners on May, 17th, the Board nominated and unanimously approved Bob McAdams to the Board of Directors. Olav Unger will continue to act as Treasurer, allowing Bob to continue in his services as our accounting agency without conflict.

REVIEW AND APPROVE MINUTES OF THE MEETING OF April 19th, 2016:

David Brookshire presented the regular meeting minutes of April 19, 2016. A single correction was noted. **Peggy Batson moved that the minutes be accepted as amended. The motion was seconded and approved unanimously.**

ATTACHED-April 19, 2016 minutes.

CONSIDER AND ACT UPON FINANCIAL REPORT OF May, June and July 2016:

Bob McAdams presented the financial reports of May, June and July of 2016. The community is currently \$2,605 over budget, but he expects that this will be made up by year's end resulting in a small budget surplus. The remaining outstanding property owner has rectified their account. **David Brookshire moved to accept the report. Upon a second the motion was also approved unanimously.**

ATTACHED-May, June and July 2016 Financial Statements

CONSIDER AND ACT UPON THE LANDSCAPING REPORT

Peggy Batson reported that the Hahn's Law Maintenance contract is up for renewal in December, and she will obtain a new bid from Hahn's and two additional companies for comparison. Hahn's has cleaned up area behind brick

wall and they have discussed a replacement tree for the one tree dying along the front wall. They are also investigating filler bushes to improve the tree barrier opposite the front of our entrance, behind the service station. Peggy noted that the street light at the entrance to our community is out, and has been reported to CenterPoint. Also, two (2) trees have fallen along Cypress Hill and will be reported and removed.

David Brookshire motioned to change the Order of Day, to discuss the new service station. Upon a second, the motion passed unanimously.

NEW BUSINESS

Discuss new service station at Kuykendahl and Cypress Hill intersection.

Bill commended the Board for the manner they have engaged with the owner of the new gas station, and having received a number of concessions from the project. He also noted that the Owner will be presenting his plans to water board, providing an additional opportunity to obtain additional information.

David Brookshire moved to return to the order of the day. The motion was seconded, and passed unanimously.

CONSIDER AND ACT UPON ANY ARCHITECTURAL CONTROL REQUESTS

One request was received to widen a drive way using paver, and another to replace a backyard fence. Both requests were approved.

PUBLIC COMMENT

Dorothy Williams-Henry reported issues with the website contact page, and the need for assistance accessing the site. Chuck Morse asked if the Board has made progress on his neighbor's property issues, as they have continued to worsen.

EXECUTIVE SESSION

The Board entered executive session at 7:50PM.

MEETING ADJOURNED

The meeting was adjourned at 8:09.

Respectfully Submitted,

David Brookshire

David Brookshire, Secretary