

CYPRESSWOOD PLACE COMMUNITY
IMPROVEMENT ASSOCIATION, INC.

MINUTES OF MEETING OF
April 19, 2016

STATE OF TEXAS
COUNTY OF HARRIS

The Board of Directors of Cypresswood Place Community Improvement Association, Inc. met in a regular meeting at Harris County WCID No.132 Water Plant located at 4107 Evening Trail Drive, Spring, Texas 77388, on the 19th day of April 2016, at 7:00 pm. Those present:

Jane Warren	President
Peggy Batson	Vice President
David Brookshire	Secretary
Olav Unger	Director

Four (4) members of the Board, plus Owner and CPA Bob McAdams were present, constituting a quorum. The meeting was called to order at 7:04 p.m. by Jane Warren.

REVIEW AND APPROVE MINUTES OF THE MEETING OF February 16, 2016:

David Brookshire presented the regular meeting minutes of February 16, 2016. **Peggy Batson moved that the minutes be accepted as presented. The motion was seconded and approved unanimously.**

ATTACHED-February 16, 2016 minutes.

CONSIDER AND ACT UPON FINANCIAL REPORT OF February and March 2016:

Jane Warren reported that Paul Lewis resigned his position on the board on April 17th, 2016. After discussion amongst the Board, **David Brookshire moved to appoint Olav Unger as Treasurer. The motion was seconded and approved unanimously.**

A single owner remains outstanding for the yearly dues. The other previously outstanding properties have paid in full or have arranged payment plans.

David Brookshire moved to accept the report. Upon a second the motion was also approved unanimously.

ATTACHED-November and December 2015, and January 2016 Financial Statements

CONSIDER AND ACT UPON THE LANDSCAPING REPORT

Peggy Batson to follow up with Hahn's regarding the next bi-annual cleanup.

CONSIDER AND ACT UPON ANY ARCHITECTURAL CONTROL REQUESTS

A single request was received and approved for roof replacement. One action on that request will require follow up via e-mail.

PUBLIC COMMENT

No comment

OLD BUSINESS

- The work to pressure wash the exterior wall has been completed. During the cleaning, some age-related damage was noted which will require repair. The Board will seek competitive bids for the evaluation and repair work.
- The Commissioner's Court is scheduled for May 10, to seek approval to proceed with the traffic light project at Cypress Hill and Kuykendahl intersection. The designated engineering company is expected to design the work and submit for competitive bids. Currently the estimated time to completion is between six (6) and nine (9) months.

NEW BUSINESS

- 1) Olav Unger introduced as new Director, and now as the Treasurer as noted earlier.
- 2) The Board discussed the preparations for the Annual Owner's meeting scheduled for May 17, 2016.

EXECUTIVE SESSION

The Board entered executive session at 8:16. The Board authorized sending a letter of intent to foreclose on the one property which has not paid their yearly dues, and another authorizing a fine for a home with an unaddressed architectural issue.

MEETING ADJOURNED

The meeting was adjourned at 8:45.

Respectfully Submitted,

David Brookshire

David Brookshire, Secretary